

**STATE OF LOUISIANA
PARISH OF WINN
DECEMBER 15, 2025**

The Police Jury of the Parish of Winn, State of Louisiana, met in Regular Session at its meeting place, the Police Jury Meeting Room of the Parish Courthouse, 119 West Main Street, Winnfield, Louisiana, on Monday, December 15, 2025 at 5:00 p.m. (CST), pursuant to the provisions of a written notice given each and every member thereof, and duly posted in the manner required by law. (Note: President does not vote unless a tie)

There were present: Mr. Frank McLaren-President, Mrs. Deionne Carpenter-Vice President, Mr. Phillip Evans, Mr. Stanley Garrett, Mr. Author Robinson and Mr. Kyle Potts.

There were absent: Mr. Darrell Franks (illness).

Legal Counsel: Mr. Chris Nevils

President Frank McLaren called the meeting to order at 5:03 p.m.

Invocation was delivered by Mr. Author Robinson. The Pledge was led by Mr. Kyle Potts.

ADDITIONS OR DELETIONS:

None.

Motion by Mr. Kyle Potts to adopt the agenda. Second by Mr. Phillip Evans. No discussion. Vote taken: 5 yeas. 0 nays. 1 absent. 1 abstained. Motion carried.

Motion by Mr. Author Robinson to adopt the minutes of November 17, 2025-Regular Meeting. Second by Mr. Kyle Potts. No discussion. Vote taken: 5 yeas. 0 nays. 1 absent. 1 abstained. Motion carried.

ANNOUNCEMENTS & COMMENTS:

President McLaren calls for any public comments or announcements.

Sheriff McAllister is present and thanks the Jury for their working relationship during this year. He says he is doing everything he can to cut costs for the Jury. He states that he is still moving forward on the litter pickup and will be adding another truck. He adds that he is working on an animal shelter and is in process of laying electric and water lines to the shelter. Sheriff McAllister notes that it is a pleasure to work with the Jury. President McLaren thanks Sheriff McAllister for the job he is doing.

Mr. Perry Holmes, Road Superintendent is present to give a road update. A road maintenance report is in each Jurors packet. Mr. Holmes states that he would like to thank Sheriff McAllister for all his help that he provides. If the Jury has a road problem, Sheriff McAllister or one of his deputies is close and ready to assist. He notes that all 4 graders are running at this time but the problem is that we are down to 2 operators at this time. Mr. Holmes asks that we put it on the web site that we are looking for experienced grader operators. He notes that he has hired a new truck driver, Mr. Johnny Martin. He is helping run the pothole patcher. The side boom is at the welder shop again. They are working on grass cutting equipment and be ready to roll in the Spring. Bridge inspections are still going on noting that the Harrisonburg Bridge will be letting probably in June.

GUESTS:

Mr. Chris Nevils addresses the Jury and states he appreciates this Jury and past Juries to always make sure he has adequate funding. He addresses the Jury on opioid money

noting part goes to the Sheriff and part to the Police Jury. The money that comes to the Police Jury can only be spent on opioid matters, interdiction, addiction and related matters. He adds that funds he has received so far has been spent on tech upgrades, education for staff and attorneys and also working with the Sheriff and other law enforcement officers working on interdiction. Mr. Nevils is asking for opioid funds to carry his office over for next year.

BUSINESS:

Motion by Mrs. Deionne Carpenter to approve the monthly/weekly invoices; as follows:

General Fund	\$ 53,330.21
Road Fund	\$ 39,504.95
Health Unit	\$ 976.34
Sales Tax	\$89,430.19
Library	\$ 0.00
Weekly Invoices	<u>\$480,264.88</u>
Grand Total	<u>\$663,506.57</u>

Report includes budget to actual comparisons in all major funds. Report is signed by the Bill Approval Committee Mr. Frank McLaren, Mrs. Deionne Carpenter and Mr. Kyle Potts. Second by Mr. Author Robinson. Vote taken: 5 yeas. 0 nays. 1 absent. 1 abstained. Motion carried.

Motion by Mrs. Deionne Carpenter to renew the mowing contract between the Jury and J.T’s Lawn Care for the 2026 calendar year. Second by Mr. Author Robinson. Mrs. Tyler, Secretary/Treasurer notes that there is no change in prices from the prior year. Mr. Nevils states that Mr. Thompson does a great job. Vote taken: 5 yeas. 0 nays. 1 absent. 1 abstained. Motion carried.

Motion by Mrs. Deionne Carpenter to declare the 2026 Regular Meetings of the Police Jury at 5:00 p.m.; as follows:

- Tuesday, January 20
- Tuesday, February 17
- Monday, March 16
- Monday, April 20
- Monday, May 18
- Monday, June 15
- Monday, July 20
- Monday, August 17
- Monday, September 21
- Monday, October 19
- Monday, November 16
- Monday, December 21

Second by Mr. Kyle Potts. No discussion. Vote taken: 5 yeas. 0 nays. 1 absent. 1 abstained. Motion carried.

Motion by Mr. Kyle Potts to award the bid on Capital Outlay Project Lum Fox Road to Amethyst Construction in the amount of \$357, 578.70, contingent upon FP&C concurrence. Second by Mrs. Deionne Carpenter. Vote taken: 5 yeas. 0 nays. 1 absent. 1 abstained. Motion carried.

Motion by Mr. Phillip Evans to adopt a Resolution giving President Frank McLaren authority to sign and agreement on State Project No. H015445, Harrisonburg Road over Nantaches Creek Bridge Project. Second by Mrs. Deionne Carpenter. Vote taken: 5 yeas. 0 nays. 1 absent. 1 abstained. Motion carried.

(Resolution #019 of 2025 attached heretofore and made a part of these minutes)

Motion by Mr. Author Robinson to table the motion to approve distribution of opioid settlement funds to District Attorney’s office in the amount of \$100,000.00 for opioid interdiction, prosecution and related matters. Second by Mr. Phillip Evans. Vote taken: 5 yeas. 0 nays. 1 absent. 1 abstained. Motion carried and tabled.

Motion by Mr. Author Robinson to table the motion to transfer the opioid settlement funds to Winn Parish Health Unit in amount to be determined by the Police Jury for opioid and substance abuse treatment, counseling and related matters. Second by Mr. Phillip Evans. Vote taken: 5 yeas. 0 nays. 1 absent. 1 abstained. Motion carried and tabled.

Motion by Mrs. Deionne Carpenter to adopt the 2025 Amended Budget. Second by Mr. Kyle Potts. Vote taken: 5 yeas. 0 nays. 1 absent. 1 abstained. Motion carried.

WINN PARISH POLICE JURY
SUMMARY OF AMENDED 2025 BUDGET

2025 Amended Budgets

General Fund:	
Total Revenues	<u>3,427,734.00</u>
Expenses:	
Legislative	128,380.00
Judicial	611,208.00
Clerk of Court	28,834.00
Coroner	169,785.00
Election	564.00
Registrar of Voters	28,280.00
Precincts	3,779.00
Driver’s License Office	505.00
Financial & Administrative	356,214.00
Other General Administrative	64,451.00
OEP	109,758.00
Public Safety	121,859.00
Sheriff	813,893.00
Council on Aging	10,000.00
V. A. Service Center	10,048.00
Culture & Recreation	600.00
Tourism	2,500.00
Economic Development & Assistance	521,616.00
Extension Service	<u>27,697.00</u>
Total Revenues	3,427,734.00
Total Expenses	<u>2,904,613.00</u>
	523,121.00
2024 Audit Fund Balance	2,783,979.00
Balance @12/31/25	3,307,100.00
 Road Fund:	
Total Revenues	<u>3,566,672.00</u>
Expenses:	
Election/Commission/Loan:	249,922.00
Economic Development	619,932.00
Vehicle Maintenance	392,041.00
Road Materials	1,424,381.00
Building & Office Expense	142,792.00
(Includes 4-H complex)	
Truck & Equipment	215,078.00
Personnel Services	<u>744,473.00</u>
Total Revenues	3,566,692.00
 Total Expenses	 <u>3,777,782.00</u>

	-211,110.00
2024 Audit Fund Balance	1,710,764.00
Balance @12/31/25	1,499,654.00

Health Unit

Total Revenues	311,821.00
Total Expenses	<u>172,896.00</u>
	138,925.00
2024 Audit Fund Balance	1,519,190.00
Balance @12/31/25	1,647,962.00

Sales Tax Fund

Total Revenues	<u>2,952,002.00</u>
Expenses:	
Election Expenses	
Garbage Expense	2,285,465.00
Courthouse Maintenance	433,060.00
Total Revenues	2,952,002.00
Total Expenses	<u>2,719,381.00</u>
	232,671.00
2024 Audit Fund Balance	1,232,570.00
Balance @12/31/25	1,465,191.00

Special Criminal Court Fund

Total Revenues	31,686.00
Total Expenses	<u>24,910.00</u>
Balance @12/31/25	6,776.00

Library Fund

Total Revenues	<u>796,229.00</u>
Expenses:	
Personnel Services	360,462.00
Operating Services	197,534.00
Travel Expense	5,046.00
Materials & Supplies	27,555.00
Library Capital Outlay	71,666.00
Financing Source	<u>29,597.00</u>
Total Revenues	796,229.00
Total Expenses	<u>691,860.00</u>
	104,369.00
2024 Audit Fund Balance	2,379,540.00
Balance @12/31/25	2,483,909.00

Officer Witness Fee

Total Revenues	11,472.00
Total Expenses	<u>3,311.00</u>
Balance @12/31/25	8,161.00

Road Tax Bond Payment

Total Revenues	206,587.00
Total Expenses	<u>206,587.00</u>
Balance @12/31/25	.00

Opioid Fund

Total Revenues	375,281.00
Total Expenses	<u>158,035.00</u>
Balance @12/31/25	188,035.00

Motion by Mr. Kyle Potts to adopt the 2026 Proposed Budget. Second by Mrs. Deionne Carpenter. Vote taken: 5 yeas. 0 nays. 1 absent. 1 abstained. Motion carried.

WINN PARISH POLICE JURY
SUMMARY OF PROPOSED 2026 BUDGET

2026 Proposed Budget

General Fund:

Estimated Revenues	\$3,449,874.00
Expenses:	
Legislative	133,550.00
Judicial	633,724.00
Clerk of Court	28,500.00
Coroner	130,000.00
Election	00.00
Registrar of Voters	32,038.00
Precincts	6,200.00
Driver's License Office	500.00
Financial & Administrative	363,731.00
Other General Administrative	64,000.00
OEP	78,077.00
Public Safety	116,586.00
Sheriff	558,000.00
Council on Aging	10,000.00
V. A. Service Center	10,048.00
Culture & Recreation	600.00
Tourism	2,500.00
Extension Service	28,700.00
Economic Development	1,239,000.00
Total Estimated Revenues	3,449,874.00
Total Estimated Expenses	<u>3,435,754.00</u>
Estimated Balance @12/31/26	14,120.00

Road Fund:

Estimated Revenues	3,803,137.00
Expenses:	
Vehicle Maintenance	383,600.00
Road Materials	880,250.00
Building & Office Expense	112,990.00
Truck & Equipment	180,000.00
Personnel Services	710,855.00
Economic Development	1,497,870.00
Total Estimated Revenues	3,808,137.00
Total Estimated Expenses	<u>3,805,565.00</u>
Estimated Balance @12/31/26	2,572.00

Health Unit:

Estimated Revenues	295,750.00
Total Estimated Expenses	<u>166,978.00</u>
Estimated Balance @12/31/26	128,772.00

Sales Tax Fund:

Estimated Revenues	3,333,000.00
Garbage Expense	2,175,900.00
Courthouse Maintenance	450,196.00
Total Estimated Revenues	3,333,000.00
Total Estimated Expenses	<u>2,626,096.00</u>
Estimated Balance @12/31/26	706,904.00

Special Criminal Court Fund:

Estimated Revenues	30,000.00
Estimated Expenses	<u>25,000.00</u>
Estimated Balance @12/31/26	5,000.00

Library Fund:	
Estimated Revenues	717,600.00
Estimated Expenses	
Personnel Services	369,956.00
Operating Services	215,494.00
Travel Expense	7,445.00
Materials & Supplies	23,000.00
Library Capital Outlay	61,700.00
Statutory Expenses	29,600.00
Total Estimated Revenues	717,600.00
Total Estimated Expenses	<u>707,195.00</u>
Estimated Balance @12/31/26	10,105.00

Officer Witness Fee	
Estimated Revenues	4,500.00
Estimated Expenses	<u>3,800.00</u>
Estimated Balance @12/31/26	700.00

Opioid Abatement Fund	
Estimated Revenues	120,000.00
Estimated Expenses	<u>95,000.00</u>
Estimated Balance @12/31/26	25,000.00

Motion by Mr. Author Robinson to enter an employment contract between the Jury and Cindy Tilton, OEP Director for 2026. Second by Mr. Kyle Potts. Mr. Robinson states that Mrs. Tilton is doing a very good job thus far. Vote taken: 5 yeas. 0 nays. 1 absent. 0 abstained. Motion carried.

Motion by Mr. Author Robinson to enter into an agreement between the Jury and Quantum Engineering Group, LLC to prepare a feasibility study for a wood pellet plant paid for from the Winn Industrial Board Fund. Second by Mr. Phillip Evans. President notes that the Winn Parish Industrial Board recommended to the Jury to approve the funds for this study. We should have the study within 6 to 8 weeks. Vote taken: 5 yeas. 0 nays. 1 absent. 1 abstained. Motion carried.

Additional Announcements & Comments:

Mr. Nevils addresses the Jury about not going forward on his motions and in the future he would request that he be notified if they were not going to hear the motions. President McLaren so notes.

On motion of Mr. Kyle Potts and second by Mr. Phillip Evans, President McLaren declared the meeting adjourned at 5:29 p.m.

MR. FRANK MCLAREN, PRESIDENT

ATTEST: _____
KAREN TYLER-SECRETARY/TREASURER