

**STATE OF LOUISIANA
PARISH OF WINN
NOVEMBER 17, 2025**

The Police Jury of the Parish of Winn, State of Louisiana, met in Regular Session at its meeting place, the Police Jury Meeting Room of the Parish Courthouse, 119 West Main Street, Winnfield, Louisiana, on Monday, November 17, 2025 at 5:00 p.m. (CST), pursuant to the provisions of a written notice given each and every member thereof, and duly posted in the manner required by law. (Note: President does not vote unless a tie)

There were present:

Mr. Frank McLaren-President, Mr. Phillip Evans, Mr. Darrell Franks, Mr. Stanley Garrett, Mr. Author Robinson and Mr. Kyle Potts.

There were absent:

Vice President Deionne Carpenter.

Legal Counsel:

Mr. Chris Nevils

President Frank McLaren called the meeting to order at 5:02 p.m.

Invocation was delivered by Mr. Author Robinson. The Pledge was led by Mr. Kyle Potts.

ADDITIONS OR DELETIONS:

None.

Motion by Mr. Kyle Potts to adopt the agenda. Second by Mr. Darrell Franks. No discussion. Vote taken: 5 yeas. 0 nays. 1 absent. 1 abstained. Motion carried.

Motion by Mr. Author Robinson to adopt the minutes of October 20, 2025-Regular Meeting and November 10, 2025-Road Committee Meeting. Second by Mr. Kyle Potts. No discussion. Vote taken: 5 yeas. 0 nays. 1 absent. 1 abstained. Motion carried.

ANNOUNCEMENTS & COMMENTS:

President McLaren calls for any public comments or announcements.

Mr. Perry Holmes, Road Superintendent is present to give a road update. A road maintenance report is in each Jurors packet. Mr. Holmes states that 2 graders are running at this time. One is broke down as they are still waiting on the cylinder to get here from New York and one is without an operator. He notes that two men from Gohsep are coming tomorrow and possibly the next day to look at some of the road work completed on Fema roads. The Jury is hoping to get additional funding to add more gravel, etc. to them. Mr. Holmes states that the tank cars on Aunt Marie's road have bulk head failures. He has hired a welder to make there repairs and is hoping the contractor can take from there. The grass cutting has about ended. He asks each Juror that if they know of any hot spots that need cutting, to let him know. Mr. Holmes notes that Mr. Paul Hodnett, Assistant Road Superintendent is off this week. He adds that last week he, Mr. Hodnett, Mr. Snowden and Mrs. Tyler met with DOTD bridge inspectors and they will begin inspecting bridges in the next few weeks.

GUESTS:

Mr. Woodson Catlin with Swyft fiber is present just to check in with the Jury about any complaints from fiber work. Discussion was had.

Mr. Todd Sewell with the District Ranger is present just to attend the meeting.

President thanks each for coming.

BUSINESS:

Motion by Mr. Kyle Potts to approve the monthly/weekly invoices; as follows:

General Fund	\$ 19,624.87
Road Fund	\$215,295.00
Health Unit	\$ 2,018.06
Sales Tax	\$105,783.44
Library	\$ 0.00

Weekly Invoices	<u>\$637,910.39</u>
Grand Total	\$980,631.76

Report includes budget to actual comparisons in all major funds. Report is signed by the Bill Approval Committee Mr. Frank McLaren, Mrs. Deionne Carpenter and Mr. Kyle Potts. Second by Mr. Author Robinson. Vote taken: 5 years. 0 nays. 1 absent. 1 abstained. Motion carried.

Motion by Mr. Phillip Evans to award road bids on materials and supplies for calendar year 2026, as follows:

Fuel & Oil.....	Lott Oil
Emulsions.....	Ergon
Metal Culverts.....	Wilson Culverts
Plastic Culverts.....	Coburns
Grader Blades.....	Scott Equipment
Base Material/Pit Run.....	Industrial Concrete
Gravel & Stone.....	Luhr Crosby
Retread Tires.....	Despino's
Tires & Tubes.....	Despino's

Second by Mr. Kyle Potts. Mrs. Tyler states that the Notice to Bidders was advertised in the Winn Parish Enterprise, the official journal of the Jury on October 1, 2025 and October 8, 2025. The Jury began receiving bids from October 3, 2025 and ending October 24, 2025 at 2:00 p.m. Bids were opened and presented to the bid committee on November 10, 2025. Vote taken: 5 years. 0 nays. 1 absent. 1 abstained. Motion carried.

Motion by Mr. Stanley Garrett to adopt an Ordinance changing the polling place location of Precinct 04/3 (currently located at the Winn Parish Library-Calvin Branch, 255 2nd Street, Calvin, La. 71410 to the Village of Calvin Town Hall located at 455 Elliott Avenue, Calvin, La. 71410. Second by Mr. Kyle Potts. Mrs. Tyler states that the Calvin Library is very small and doesn't have much parking. The Town Hall is bigger, has more parking. A Polling Place survey has been completed and it complies with all requirements. The Notice of Intent was ran in the Winn Parish Enterprise, the official journal of the Jury. No complaints were received. Vote taken: 5 years. 0 nays. 1 absent. 1 abstained. Motion carried.

(Ordinance #002 of 2025 attached thereto and made a part of these minutes)

Motion by Mr. Author Robinson to adopt an Ordinance changing the polling place location of Precincts 02/3, 07/1 & 07/2A (currently located at 1607 Maple Street, Old Kindergarten School, Winnfield, La. 71483) to 119 W. Main Street, Room 3, Downstairs of the Winn Parish Courthouse, Winnfield, La. 71483. Second by Mr. Darrell Franks. Mrs. Tyler states that the Winn Parish School Board has sold the Old Kindergarten therefore a new polling place is required. The meeting room located at the Courthouse has passed the polling place survey and meets all requirements. Mrs. Tyler adds the Notice of Intent was ran in the Winn Parish Enterprise, the official journal of the Jury. No complaints were received. Vote taken: 6 years. 0 nays. 0 absent. 1 abstained. Motion carried.

(Ordinance #003 of 2025 attached thereto and made a part of these minutes)

State of



Louisiana

Parish of Winn

In the Name and By the Authority of The Police
Jury of Winn Parish

ORDINANCE #003 OF 2025

AN ORDINANCE CHANGING THE POLLING PLACE LOCATION FOR PRECINCT 02/3, 07/1, & 07/2A

WHEREAS, the Winn Parish Police Jury has designated the Downstairs of the Winn Parish Courthouse, located at 119 W. Main Street, Room 3, Winnfield, Louisiana 71483 as the polling place for Precinct 02/3, 07/1, & 07/2A beginning in 2026;

WHEREAS, Precinct 02/3, 07/1, & 07/2A was located at the old Winnfield Kindergarten School, located at 1607 Maple Street, Winnfield, Louisiana 71483;

WHEREAS, the Winn Parish School Board has sold the old Winnfield Kindergarten School;

WHEREAS, the Downstairs of the Winn Parish Courthouse is in close proximity of the old Winnfield Kindergarten School, meets all accessibility requirements and is available to be used a polling place beginning in 2026;

WHEREAS, the Winn Parish Police Jury hereby changes the polling place for Precinct 02/3, 07/1, & 07/2A from the old Winnfield Kindergarten School to the Downstairs of the Winn Parish Courthouse, located at 119 W. Main Street, Room 3, Winnfield, Louisiana 71483;

THEREFORE BE IT RESOLVED, by the Winn Parish Police Jury, Winnfield, Louisiana, the polling place for Precinct 02/3, 07/1, & 07/2A for all elections beginning in 2026 is hereby designated as the Downstairs of the Winn Parish Courthouse, located at 119 W. Main Street, Room 3, Winnfield, Louisiana 71483. The Parish staff are directed to notify the voters in the 02/3, 07/1, & 07/2A Precincts of the change in accordance with the requirements set forth in LA R.S. 18:536.

Adopted in regular meeting of the Winn Parish Police Jury of Winnfield, LA held on the 17th day of November, 2025

Yeas: 5

Nays: 0

Absent: 1

Abstain: 1 (president does not vote unless there is a tie)

ATTEST:

Karen Tyler
KAREN TYLER, SECRETARY/TREASURER

Frank McLaren
FRANK MCLAREN, PRESIDENT

I, Karen Tyler, Secretary/Treasurer of the Winn Parish Police Jury, do hereby certify that the above and foregoing is true and correct copy of a ordinance adopted by the Winn Parish Police Jury, meeting in regular session on Monday, November 17, 2025 at which meeting a quorum was present and voting.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL of office, on this ____ day of _____, 2025.

SEAL

KAREN TYLER-SECRETARY/TREASURER

State of



Louisiana

Parish of Winn In the Name and By the Authority of The Police Jury of Winn Parish

ORDINANCE #002 OF 2025

AN ORDINANCE CHANGING THE POLLING PLACE LOCATION FOR PRECINCT 04/3

WHEREAS, the Winn Parish Police Jury has designated the Village of Calvin Town Hall, located at 455 Elliott Avenue Calvin, LA 71410 as the polling place for Precinct 04/3 beginning in 2026;

WHEREAS, Precinct 04/3 was located at Winn Parish Library – Calvin Branch, located at 255 2nd Street Calvin, LA 71410;

WHEREAS, the Village of Calvin Town Hall is in close proximity of Winn Parish Library - Calvin Branch, meets all accessibility requirements and is available to be used a polling place beginning in 2026;

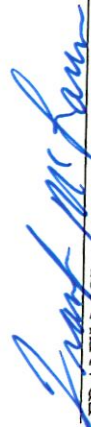
WHEREAS, the Winn Parish Police Jury hereby changes the polling place for Precinct 04/3 from the Winn Parish Library – Calvin Branch to the Village of Calvin Town Hall located at 455 Elliott Avenue Calvin, LA 71410;

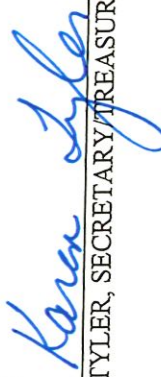
THEREFORE BE IT RESOLVED, by the Winn Parish Police Jury, Winnfield, Louisiana, the polling place for Precinct 04/3 for all elections beginning in 2026 is hereby designated as the Village of Calvin Town Hall located at 455 Elliott Avenue Calvin, LA 71410. The Parish staff are directed to notify the voters in the 04/3 Precinct of the change in accordance with the requirements set forth in LA R.S. 18:536.

Adopted in regular meeting of the Winn Parish Police Jury of Winnfield, LA held on the 17th day of November, 2025

Yeas: 5	Nays: 0	Absent: 1	Abstain: 1 (president does not vote unless there is a tie)
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ATTEST:


FRANK MCLAREN, PRESIDENT


KAREN TYLER, SECRETARY/TREASURER

I, Karen Tyler, Secretary/Treasurer of the Winn Parish Police Jury, do hereby certify that the above and foregoing is true and correct copy of an ordinance adopted by the Winn Parish Police Jury, meeting in regular session on Monday, November 17, 2025 at which meeting a quorum was present and voting.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL of office, on this ____ day of _____, 2025.

SEAL

KAREN TYLER-SECRETARY/TREASURER

Additional Announcements & Comments:

Mrs. Karen Tyler states that the Jurors have a copy of the Library Board minutes of October 27, 2025 and the Winn Parish Fire Board minutes of October 21, 2025 in their folders.

Mr. Stanley Garrett states that other Parishes get their Road Superintendent to look at roads before voting on them for Capital Outlay. Discussion was had by the Jury. President McLaren notes that is something that can be looked into.

On motion of Mr. Darrell Franks and second by Mr. Phillip Evans, President McLaren declared the meeting adjourned at 5:24 p.m.



MR. FRANK MCLAREN, PRESIDENT

ATTEST: 

KAREN TYLER-SECRETARY/TREASURER